



A Tatnall Summer 2020 Camp Policies and Procedures

Health and Safety

- Health Screening
 - All campers and staff will be required to complete a pre-camp health screening
 - Anyone who has traveled internationally will be required to quarantine for 14 days prior to attending camp.
 - Every camper and staff member will have a health “check-in” (temperature taken, health survey) before entering the school buildings. Anyone exhibiting symptoms or an elevated temperature will be sent home.
 - Anyone who is experiencing questionable symptoms or a temperature greater than 100.4F is expected to stay home.
 - Campers and staff will be monitored throughout the day to ensure their well-being.
- Masks/Cloth Face Coverings
 - Staff
 - All staff will be required to wear a mask and/or face shield when unable to maintain a 6ft social distance.
 - Campers
 - When unable to maintain a 6ft social distance, masks will be strongly recommended for all campers under the age of 12.
 - Campers over the age of 12 will be required to wear a mask when unable to maintain a 6ft social distance.
 - All campers who bring a cloth face covering should launder it daily.
 - Disposable masks should be discarded at the end of the day.
- Campus Sanitation
 - Campus will be cleaned every night
 - Bathrooms and high touched areas will be cleaned frequently throughout the day
- Play Equipment
 - Playground equipment will not be used with the exception of swings. The swings will be cleaned at the end of each of use.
 - Campers are not permitted to bring personal play items (toys, balls, electronics) to camp.
 - Camp equipment used throughout the day will be cleaned frequently.
- Personal Hygiene
 - All campers will sanitize their hands upon entering the camp building. Campers will then wash their hands when they join their group classroom.

- Handwashing for all campers will be scheduled throughout the day and as needed. Camp staff will work with campers in the use of proper handwashing techniques.
- Hand sanitizer will be available across campus.
- Families are encouraged to review best practices in personal hygiene (including hand washing, coughing/sneezing, use of face coverings) with their camper.
- Camp Groups and Numbers
 - Campers and Counselors will be assigned a group for the week
 - Camp groups will not exceed 15 campers
 - No group “mingling” or shared activities
- Positive Covid-19 Case
 - Should we become aware of a positive COVID-19 case within our camp community (camper, staff, household member), we will consult with the Delaware Department of Public Health and Tatnall Administration to determine how we will proceed.
- We are not scheduling any off site field trips or bringing in any visitors.

Medications / Medical Issues

If your child requires medication throughout the day or has medical issues or concerns, please contact our Camp Nurse, Mary Garrett, via email marygarrett@tatnall.org or 302-892-4325 to discuss an action plan and drop-off procedures.

Drop-Off

For campers in our day camps (Junior, Traditional, Board the Bus), drop-off will be held at the Sedgley (Lower School) building where all divisions of camp will begin the day. There are multiple entrances to the Tatnall Campus; please use the one closest to Centerville Road and adjacent to the tennis courts. The staff will be waiting for you at the black awning beginning at 8:45 a.m. to welcome your camper(s) and assist with getting settled into camp. We will have three lines of cars when you pull around the Sedgley driveway; the inside lane closest to the building will be for junior day campers and campers who need assistance getting in and out of the car. The two outside lanes will be our express lanes. This is for campers who can get out of the car quickly, easily, and alone. We ask that you allow for some extra time at drop-off for our pre-camp health screening (temperature taking and health questionnaire). We ask that all campers remain in the car until the pre-camp health screening is complete.

For campers in our Sports, Specialty, and Enrichment camps, please refer to the specific drop-off information included in the pre-camp email. We ask that you allow for some extra time at drop-off for our pre-camp health screening (temperature taking and health questionnaire). We ask that all campers remain in the car until the pre-camp health screening is complete.

Pick-Up

Pick-up for all divisions of day camp will take place at the Sedgley (Lower School) Building. Campers will be walked to their car, and it is your responsibility to assist your child to get in the car safely. We will have three lines of cars when you pull around the Sedgley driveway; the inside lane closest to the building will be for junior day campers and campers who need your assistance getting in and out of the car. The two outside lanes will be our express lanes. This is for campers who can get in the car quickly, easily, and alone.

For campers in our Sports, Specialty, and Enrichment camps, please refer to the specific pick-up information included in the pre-camp email.

Any camper left after 3:15 P.M. will be charged \$15 for every 15 minute increment.

What to Bring

Please label everything your child brings or wears to camp! Your camper should arrive each day wearing close-toed shoes, a bathing suit, and sunscreen.

Please send your camper with:

- Flip flops for the pool
- A refillable water bottle
- Morning and afternoon snack
- Lunch - this will not be refrigerated.
- Towel (we recommend 2)
- Sunscreen
- Bug Spray (we often take walks through wooded trailed areas of campus)
- A full change of clothes (don't forget undergarments and socks). Junior Camps should bring two full sets.

Early Pick-Up

Camp ends each day at 3pm. If you must pick-up your child before 3pm, please email us at ATatnallSummer@Tatnall.org and let us know 1) what time your child needs to leave and 2) who will be picking your child up. When you arrive on campus, please park by the black awning, remain in your car, and call the camp office at 302-892-4351. A staff member will bring your child out to you.

Late Drop-Off

Camp begins each day at 9am. If you must drop your child off late, please park by the black awning, remain in your car, and call the camp office at 302-892-4351. A staff member will come out to complete a health screening and to retrieve your child.

Half-Day Pick-Up

Campers participating in just the morning session of day camp may be picked up at the Sedgley Building (Lower School).

- Enter campus the same way you do for drop-off.
- Please use the lane closest to the building, pull up to the "Car Line Begins Here" sign, and wait for further instructions from staff
- Please remain in your car until your camper is walked out to you. It is your responsibility to ensure that your child is placed in the car safely.

Authorized Pick-Up

Only those parents/guardians listed at the time of registration will be permitted to pick-up your camper from camp. If you would like to authorize someone else to pick up your camper on a given day, please email ATatnallSummer@Tatnall.org before 1:30 p.m. that day.

Parents / Special Visitors on Campus

Due to current COVID-19 restrictions, we are only allowing campers and staff members inside our buildings. Unfortunately, during this time, parents will not be able to tour our campus during the camp day.

Contacting Us

Our phone and voicemail will be monitored regularly from 8:00 A.M. to 4:30 P.M. You may call us at (302) 892-4351 with any time-sensitive requests.

For general questions, registrations, payments, authorizing someone else to pick up your campers, different pick-up or drop-off times, etc., please email ATatnallSummer@Tatnall.org.

Please note: the camp office is currently closed to all visitors.

Documentation for Tax Purposes, FSA, etc.

If you require documentation of care provided, please log in to your account where you will be able to print your statement. If you require that paperwork be signed, please submit it to ATatnallSummer@tatnall.org. We will accommodate your request as quickly as possible. We cannot validate care that has not yet been provided.

Cell Phones / Electronic Devices

So that campers may focus on the activities at hand, we ask that they not use cell phones or electronic devices during the camp day. If your camper is bringing a cell phone or electronic device to camp, we ask that it remain in his/her bag. If you need to get in touch with your child, please call the camp office at 302-892-4351 or email ATatnallSummer@tatnall.org.